



## **Counseling Compact Finance Committee Meeting**

July 10, 2024, 1:00 p.m. ET

### **Committee Members Present**

Kim Speakman, Chair  
Tom Black  
Susan Meyerle  
Brian Carnahan (non-voting)  
Foley Nash (non-voting)  
Latofia Parker (non-voting)  
Jamie Doming, Commission Chair (non-voting)

### **Committee Members Absent**

### **Executive Committee Members Present**

Kylie Dotson-Blake

### **Other Commissioners Present**

None

### **Legal Counsel Present**

Nahale Kalfas

### **CCC Staff Present**

Greg Searls

### **CAMS Staff Present**

Julie Windsor

One public member was present.

### **Welcome & Call to Order**

- K. Speakman called the meeting to order at 1:01 p.m. ET.

### **Roll Call**

- G. Searls called the roll. A quorum was established with 3 of 3 voting members present.

### **Review and Adoption of the Agenda**

- K. Speakman reviewed the agenda and called for a motion to adopt the agenda.
- **Motion:** T. Black made a motion to adopt the agenda with the addition of a voting item for a pre-authorized expense from Chair Speakman and Chair Doming. S. Meyerle seconded the motion. All committee members present voted in favor. The motion carried.

### **Review and Adoption of Minutes**

- K. Speakman reviewed the minutes and called for a motion to adopt the minutes.
- **Motion:** T. Black made a motion to adopt the minutes. K. Speakman seconded the motion. Members Black and Speakman voted to approve the motion and Member Meyerle abstained. The motion carried.

### **Current Financial Status**

- Chair Speakman reviewed the statement of activity that had been sent to committee members prior to the meeting. The categories were reviewed and explanations were given for a better understanding of the expenses and the variances between months.
- She explained that while the statement shows a negative balance, due to the timing of deposits, there is still money available to the Commission in the checking account.
- Counsel Kalfas advised the committee that they will need to develop spending and fiscal policies to help guide the commission. Those policies will need to be approved by the full commission.

### **InspiringApps Invoicing**

- Chair Speakman advised the committee that InspiringApps has been providing services to develop the database and website. The invoices are being paid by CSG through their DOD agreement and the Commission will start to see invoices for the build in approximately six weeks.

### **Finance Presentation Review**

- Chair Speakman reviewed the presentation she gave recently at the Counseling Regulatory Board Summit for the committee and informed the committee that a FAQ will be developed to assist with questions regarding fees based upon those in her presentation and the questions from the attendees of CRBS. Some of the questions that will appear on the FAQ and the responses were discussed to be able to start the drafting of the FAQ.

### **Expenditure Approval**

- Chair Speakman asked for a motion to ratify the expenditure that was approved by Chair Doming and herself. S. Meyerle made the motion to ratify the expenditure. T. Black seconded the motion. All members voted to approve the motion. The motion carried.

### **Questions and Comments**

- K. Speakman asked if there were further questions from delegates or comments from the public.
- No comments or questions were asked.

**Adjourn**

- Hearing no further questions and no further business being before the committee, K. Speakman declared the meeting adjourned at 1:34 p.m.