Committee Members Present
Kim Speakman, Chair
Jamie Doming, Commission Chair (non-voting)
Tom Black
Brian Carnahan
Foley Nash

Committee Members Absent
Latofia Parker

Executive Committee Members Present
Kylie Dotson-Blake

Other Commissioners Present
None

Legal Counsel Present
Nahale Kalfas

CCC Staff Present
Greg Searls

Two public members were present.

Welcome & Call to Order
• K. Speakman called the meeting to order at 3:01 p.m. ET.

Roll Call
• G. Searls called the roll. One committee member was absent. A quorum was established with 4 of 5 voting members present.

Review and Adoption of the Agenda
• K. Speakman reviewed the agenda and called for a motion to adopt the agenda with a waiver of the traditional posting of the agenda.
• Motion: T. Black motioned to adopt the agenda. F. Nash seconded the motion. All committee members present voted in favor. The motion carried.

Review and Adoption of Minutes
• K. Speakman reviewed the minutes and called for a motion to adopt the minutes.
• **Motion**: T. Black motioned to adopt the minutes. B. Carnahan seconded the motion. All committee members present voted in favor. The motion carried.

2024 Annual Business Meeting Update
- G. Searls provided the updated expense listing from the Tucson annual business meeting. The Commission is still waiting for Counsel Kalfas’s travel expenses.

Bank Account Update
- K. Speakman reported the bank account has been funded and we have begun paying expenses out of this account.
- K. Speakman led a discussion regarding the signatures for the account and obtaining a credit line for the executive director.
  - B. Carnahan made a motion to approve the banking resolution as presented to include G. Searls and K. Speakman as signatories and a credit line of $7,500. T. Black seconded the motion and all committee members present voted in favor. The motion carried.
  - K. Speakman will sign an updated resolution for the bank based upon the vote.

Accounting Discussion
- K. Speakman reminded the committee that the secretariat contract only includes basic accounting services. The committee will need to find an entity to do the accounting and audit as required.
- N. Kalfas believes that basic bookkeeping will be kept with CAMS, but the audit will be more extensive.
- G. Searls expressed that an accounting firm will be needed to help with the fees received and payment to states once privileges are being issued.
- K. Speakman asked for a motion to approve the draft of the RFP for accounting services in a limited scope.
- F. Nash made a motion to approve the drafting of the RFP by Kim, Greg, Nahale, and Julie; as well as obtain proposals and present to the committee for review. T. Black seconded the motion and all members present voted in favor. The motion carried.

Fee Discussion
- K. Speakman reminded the committee that states need to think about what the fees will be for the privilege to practice when the compact begins issuing privileges.
- N. Kalfas will share the document she is creating for compact fee comparison. She reminded the commission that they cannot tell states what the fee should be but can provide guidelines.

Questions and Comments
- K. Speakman asked if there were further questions from delegates or comments from the public.
- No one asked any questions.
Adjourn

- Hearing no further questions and no further business being before the committee, K. Speakman declared the meeting adjourned at 3:40 p.m.