Counseling Compact Rules Committee Meeting  
November 15, 2023, 1:00 p.m. ET  
Zoom

Committee Members Present  
Nate Brown, Chair  
Dr. Andrea Brooks  
Mary Drotleff  
Ashleigh Irving  
LeeAnn Mordecai  
Tony Onorato  
Dr. Denauvo Robinson  
Angie Smith  
Lindsey Courtney*

*Committee Member joined after adoption of minutes and before the Committee voted to approve the draft proposed Rule on Data System Reporting Requirements and recommend the proposed rule to the Executive Committee for approval

Committee Members Absent  

Executive Committee Members Present  
Dr. Kylie Dotson-Blake  
Dr. Beverly Smith  

Legal Counsel Present  
Nahale Kalfas

CSG Staff Present  
Keith Buckhout

Five members of the public were also present.

Welcome & Call to Order  
• N. Brown called the meeting to order at 1:01 p.m. ET.

Roll Call  
• K. Buckhout called the roll. 8 committee members were present and 1 committee member was absent. A quorum was established with 8 of 9 committee members.

Review and Adoption of the Agenda
• N. Brown asked for an amendment to the agenda to read “Discussion of FAQs” in place of “Discussion of Additional Rules.”
• N. Brown reviewed the remaining agenda items and asked if additional changes were needed. Hearing none, he called for a motion to adopt the agenda as amended.
• **Motion**: Angie Smith motioned to adopt the agenda as amended. Ashleigh Irving seconded the motion. All committee members present voted in favor and the motion carried.

**Review and Adoption of the Minutes**

• N. Brown reviewed the minutes from the previous meeting and asked if changes were needed. Hearing none, he called for a motion to adopt the minutes.
• **Motion**: Denauvo Robinson motioned to adopt the minutes. Mary Drotleff seconded the motion. All committee members present voted in favor and the motion carried.

**Rule on Data Set Requirements**

• N. Brown reviewed the Data Set Requirements.
• Lindsey Courtney discussed the need to draft the rule in a manner that ensures FBI compliance with state background checks because administrators will need to recommend statutory changes or request appropriations from the legislature and legislators will want to know that making the change will achieve compliance.
• Denauvo Robinson discussed the importance of being as prescriptive as possible with the rule to ensure that there is no ambiguity for administrators in maintaining compliance with the rule.
• Tony Onorato mentioned the draft rule should be revised in Subsection F to say “The Existence” of Current Investigative Information to clarify that the information shared shows an investigation is occurring but not sharing the information revealed by the investigation to protect due process rights.
• The Committee also discussed the need to clarify the existence of Current Significant Investigative Information and what and how it is shared via an FAQ.
• N. Brown called for a motion to approve the draft proposed Rule on Data System Reporting Requirements and recommend the proposed rule to the Executive Committee for approval.
• **Motion**: Andrea Brooks motioned to approve the draft proposed Rule on Data System Reporting Requirements and recommend the proposed rule to the Executive Committee for approval. Denauvo Robinson seconded the motion. All committee members present voted in favor and the motion carried.

**Discussion of FAQs**

• N. Brown recommended Discussion of FAQs be tabled for a future meeting.

**Questions and Comments**
• N. Brown reminded the group that there would not be a December meeting. The group could resume the usual meeting time (fourth Wednesday of the month at 12:00 pm ET) in January. There would likely be an executive director at that time.
• Andrea Brooks requested that once the proposed rule is approved by the full Commission, the final version be sent directly to the licensing and regulatory board or agency administrator of each member state to ensure each member state is notified and to ensure compliance.

Public Comment
• N. Brown opened the floor to comment from the public.
• Matthew Tirrell asked the committee to explain the decision to limit public comment on the agenda to 5 minutes in a 90-minute meeting when previous meetings that were scheduled for 60 minutes allowed 10 minutes for public comment.
• N. Brown responded that this was likely an oversight and simply a reflection of work to be done by the committee and the ability to schedule that work in a 90-minute agenda.

Adjourn
• In the absence of further comments and further agenda items, N. Brown called for a motion to adjourn.
• **Motion:** Angie Smith motioned to adjourn. Ashley Irving seconded. All committee members present voted in favor, the motion carried, and the meeting was adjourned at 2:34 p.m. ET.