Welcome & Call to Order
  • J. Doming called the meeting to order at 1:00 p.m. ET.

Roll Call
  • I. Eliassen called the roll. No committee members were absent.

Review and Adoption of the Agenda
• J. Doming reviewed the agenda and asked if changes were needed. Hearing none, she called for a motion to adopt the agenda.
• **Motion**: D. Robinson motioned to adopt the agenda. L. Parker seconded the motion. All committee members present voted in favor, and the motion carried.

**Review and Adoption of Minutes**
• J. Doming reviewed the minutes and asked if changes were needed. Hearing none, she called for a motion to adopt the minutes.
• **Motion**: K. Speakman motioned to adopt the minutes. D. Robinson seconded the motion. All committee members present voted in favor, and the motion carried.

**Discussion and Vote on Proposed Rule on Examination Requirements**
• N. Brown led the committee in an overview of the proposed draft Rule on Examination Requirements.
• **Motion**: D. Robinson motioned to approve the proposed draft Rule on Examination Requirements. B. Carnahan seconded the motion. All committee members present voted in favor and the motion carried.

**Update on Contract Negotiation with CAMS**
• N. Kalfas reported that contract negotiations with CAMS were proceeding well. Additionally, CAMS was putting together an RFP for Executive Director for the Committee to consider.

**Update on Data System RFP**
• C. Sims gave the committee an overview of the RFP process, including previous steps.
• J. Doming asked the committee members to look at the major components of the proposed data system and discuss whether they thought those components addressed the major parts of the system.
• No Committee members voiced objections.

**Discussion and Vote on Proposed Contract for Permanent Legal Counsel Position**
• J. Doming led the Committee in an overview of the letter of services which N. Kalfas had proffered to the Committee for consideration as permanent legal counsel.
• **Motion**: D. Robinson motioned to approve N. Kalfas as permanent legal counsel. A. Brooks seconded the motion. All committee members present voted in favor and the motion carried. N. Kalfas left the meeting during the vote.

**Questions and Comments**
• J. Doming asked if there were further questions from delegates or comments from the public.
• N. Kalfas announced the MOU between the CC and NBCC has been signed and is now active.
Adjourn

- Hearing no further questions, J. Doming called for a motion to adjourn the meeting.
- **Motion:** L. Parker motioned to adjourn the meeting. A. Brooks seconded the motion. All committee members present voted in favor and the motion carried.
- The meeting was adjourned at 2:01 p.m. EST.