

Counseling Compact Draft Budget

FY July 2023 - June 2024

| Expense Category | Budgeted Amount | Notes |
|--|------------------------|--|
| Staff Support | | |
| Salaries and Benefits (Executive Director) | \$ 90,000.00 | 1FTE; 2nd- 4th Quarter (estimate) |
| Contractual Services (Secretariat) | \$ 150,000.00 | |
| Contractual Services (CSG - Interim Executive Director) | \$ - | ACA contract with CSG to provide interim services through Quarter 1. |
| Communications | | |
| Technology Access (includes email and Zoom) | \$ 10,000.00 | Microsoft 365 Business Premium estimated \$528/year for two users; Zoom Business Plus estimated \$500/year for two users; cloud storage, etc. |
| Website Maintenance and Hosting (counselingcompact.org) (transition to counselingcompact.gov) | \$ 5,000.00 | CSG to continue hosting? Placeholder, need an estimate |
| Database Maintenance and Hosting | \$ 50,000.00 | Placeholder - not likely to occur in 1st FY; subsequent years this line will be only for cloud/server hosting and ongoing database maintenance |
| Supplies and Equipment | | |
| Office Supplies and Equipment | \$ 10,000.00 | Includes non-recurring set up expenses for Secretariat and Executive Director (purchasing laptop, O365, etc.) |
| Other Expenses | | |
| Insurance (D&O policy for Commissioners) | \$ 10,000.00 | Placeholder, need an estimate; will need to add cyber coverage after database is operational |
| Legal Contractual Services (CSG) | \$ 37,500.00 | Estimate for 2nd-4th Quarter. ACA contract with CSG to provide interim services through Quarter 1. |
| IT Contractual Services (for building out the database) | \$ 95,000.00 | Placeholder; talking to Covalent and Nursys; expenses should decrease over time as the database build is completed and it moves into ongoing maintenance |
| Annual Commission Meeting (conference hosting, travel, printing, etc.) | \$ 80,000.00 | Placeholder - need to include hybrid AV requirements; consider co-locating conference w/ add'l conference |
| Total Expenses | \$ 367,500.00 | |
| Revenue Category | | |
| Member Fees | | |
| Licensee Compact Privilege Fees | \$ - | For future use |
| State Member Fees | \$ - | For future use |
| Late Renewal Fees | \$ - | For future use |
| Other Revenue | | |
| TBD | | Funding Associations |
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| Total Revenue | \$ - | |
| Change to Fund Balance | \$ (367,500.00) | Some amount of surplus can be held in checking and excess amounts can be moved to interest-bearing accounts (CDs, etc.) |